

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF COMMISSIONERS
PORT OF CAMAS-WASHOUGAL
SEPTEMBER 14, 2010**

By: Mary Murphy, Executive Assistant

A special meeting of the Board of Commissioners of the Port of Camas-Washougal was held at the Port Offices, 24 South 'A' Street, Washougal WA, on Tuesday, September 14, at 5:00 p.m. It was noted that notice of the special meeting date, time, and purpose had previously been provided at least twenty-four hours prior to the scheduled meeting.

PRESENT: Port Commissioners Bill Ward, Bill Macrae-Smith, and Mark Lampton; Executive Director David Ripp; Director of Planning & Development Scot Walstra; Finance Director & Auditor Kim Noah, Communications Manager Jack Hardy, Executive Assistant Mary Murphy, and members of the press and public.

Following the Pledge of Allegiance, Commissioner Ward called the meeting to order.

Executive Director David Ripp thanked the public for attending and reviewed the strategic planning process to date, including the July 13th Partners and Public Forum, the focus of which has been to update the Port's Comprehensive Plan. He added that tonight's meeting will address Chapters 1, 2, and 3 and that Chapter 4, the financial section, will be ready for review at the September 21st regular commission meeting.

Consultant Karyn Criswell of BergerABAM discussed the meeting agenda with the Board, and it was decided that discussion would begin with a review of the latest draft of Chapter 3: Goals, Strategies & Tactics, followed by new drafts of Chapter 1: Introduction, and Chapter 2: History & Existing Conditions. Consultant Criswell then reviewed the input she received from Camas Mayor Paul Dennis on Chapter 3.

The Board, Port Staff, and Consultant Criswell discussed the three chapters. The discussion included local economic efforts, use of the website as a marketing tool, and water-dependent businesses. The Board arrived at a consensus for finalizing Chapters 1, 2 and 3, and discussed Staff's role in implementation. Finance Director Kim Noah then stated that she will include a reference to the appropriate Goal, Strategy or Tactic (from Chapter 3) in the Capital Improvement Plan in Chapter 4, which is being drafted and will be discussed at the September 21st commission meeting.

Public input was taken on: having a strategy to support all aspects of general aviation, communication effectiveness, and SR-14 access to Steigerwald Commerce Center.

Consultant Criswell then stated that she would revise Chapters 1, 2 and 3 as indicated, add Chapter 4 and the appendices when finalized, and produce a completed Comprehensive Plan for approval. Director Ripp stated that the Comprehensive Plan would be adopted at the end of the budget process, as Chapter 4 will not be finalized until the budget is complete.

Commissioner Ward thanked Consultant Criswell for facilitating the strategic planning meetings and thanked the public for collaborating with the Port. Commissioner Lampton complimented Port Staff, BergerABAM, and the public for their role in the strategic planning process.

Consultant Criswell thanked the Board for the opportunity to assist the Port, and echoed the Commissioners' comments that the involvement of Port Staff and the public was important and appreciated.

At 6:15 p.m., the meeting was adjourned.

PORT OF CAMAS-WASHOUGAL

Commissioners