

APPLICATION FOR SMALL WORKS ROSTER

**Port of Camas-Washougal
24 South 'A' Street
Washougal, WA 98671
(360) 835-2196
FAX (360) 835-2197**

E-mail: swroster@portcw.com

IF YOU WISH TO BE PLACED ON THE SMALL WORKS ROSTER OF THE PORT OF CAMAS/WASHOUGAL, THE FOLLOWING APPLICATION MUST BE COMPLETED IN ALL PARTICULARS. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.

YOU ARE NOTIFIED THAT THE PORT OF CAMAS/WASHOUGAL COMPLIES WITH THE PREVAILING WAGE LAW OF THE STATE OF WASHINGTON (RCW 39.12) AND REQUIRES ALL CONTRACTORS TO COMPLY.

FURTHER QUESTIONS CONCERNING THIS APPLICATION MAY BE DIRECTED TO DAVID RIPP, EXECUTIVE DIRECTOR, (360) 835-2196 ext. 101.

Roster Effective Dates: January 1, 2008 - December 31, 2008

1. Name of Company_____

2. Business Address_____

City_____ State_____ Zip _____

Telephone ()_____ FAX () _____ E-Mail _____

3. Check Appropriate:

Incorporated Partnership Sole Proprietorship

If incorporated, state resident agent and address. If partnership or sole proprietorship, state managing person and address.

Name_____

Address_____

City_____ State_____ Zip_____

4. Federal Tax Identification No. _____

5. Washington Business License (UBI) No.: _____

6. Contractor's License (L&I) No.: _____

7. Contractor's Bond Information:

Name of Bonding Company_____

Bonding Capacity_____

8. Licensed as: (check appropriate)

_____ General Contractor

_____ Specialty Contractor
(Please state specialty(ies))

9. If you would like to have your business included in more than one category (i.e., electrical, plumbing, etc.), please indicate YES or NO here, and check the appropriate category(ies) on the attached list.

10. Have you ever worked for the Port? _____

If so, give the name(s) of the contract(s) _____

11. Is this a minority-owned* business? _____

12. Is this a woman-owned* business? _____

*NOTE: If minority or woman-owned business status is claimed, attach a copy of your letter of certification to expedite registration with proper credit.

Under the Small Works Roster Process, a bid bond is not required; however a 100% Performance Bond is required at the time the contract is signed. The following documentation is required prior to payment under the contract:

1. Insurance Certificate
2. Notice of Intent to Pay Prevailing Wage; and
3. Affidavit of Wages Paid.

If your business is asked to bid on a project that is advertised, a 5% Bid Bond will be required of all bidders - please read the cover letter sent with all Requests for Bid to learn the requirements.

The Port of Camas/Washougal looks forward to working with you.

The undersigned acknowledge(s) that he/she has read and understood the requirements to participate in the Small Works Roster process.

Signature: _____

Title: _____

Name: _____

** Date: _____

(please print)

****The Port will direct its Request for Bid to the attention of this person.**